Jefferson County Solid Waste & Air Quality Committee

Jefferson County Courthouse 311 S. Center Ave., Room C2003 Jefferson, WI 53549 Agenda

August 5, 2025 – 8:30 A.M.

Members:

Joan Callan, Robert Preuss, Mark Groose, Dan Herbst, Matthew Tracy

Place:

Room C2003, Jefferson County Courthouse OR Via Teams Videoconference

Join the meeting now

Meeting ID: 279 621 656 145 3

Passcode: Pa6JV2Rz

- 1. Call to Order
- 2. Roll Call (Establish a Quorum)
- 3. Certification of Compliance with the Open Meetings Law
- 4. Approval of the Agenda
- 5. Public Comment (Not to exceed 15 minutes Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
- 6. Approval of Minutes June 3, 2025 Solid Waste Committee Meeting
- 7. Communications
- 8. Departmental Update
- 9. Discussion on Solid Waste Departmental 2025 Financial Report
- 10. Discussion on 2026 Solid Waste Budget
- 11. Update from Waste Collection Partners
- 12. Discussion and Recap of Events Held:
 - June 7 Electronics & Appliance Recycling Event (Lake Mills)
- 13. Discussion on September 19 & 20 Clean Sweep Event Logistics
- 14. Discussion and Possible Action on future Meeting Dates and Possible Agenda Items
- 15. Next Solid Waste Committee Meeting is scheduled for Tuesdays October 7; December 2, 2025
- 16. Adjourn

A Quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting. Individuals requiring special accommodation for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at (920) 674-7101 so appropriate arrangements can be made.



Jefferson County Solid Waste Committee

Jefferson County Courthouse 311 S. Center Ave., Room C2003 Jefferson, WI 53549

June 3, 2025 Minutes

- 1. Call to Order Meeting was called to order by Supervisor Callan at 8:30 a.m.
- Roll Call (Establish a Quorum) Committee Members: Joan Callan, Dan Herbst and Bob Preuss were present. Matt Tracy and Mark Groose are absent. Staff Present: Matt Zangl and Kim Buchholz.
- 3. Certification of Compliance with the Open Meetings Law In compliance.
- 4. Approval of the Agenda Motion by Herbst, seconded by Preuss. Approved as printed, 3-0.
- 5. Public Comment None
- 6. **Approval of Minutes April 1, 2025 Solid Waste Committee Meeting** Motion by Herbst, seconded by Preuss, to approve April 1, 2025 Solid Waste committee meeting minutes as printed. Motion approved, 3-0.
- 7. Communications None
- 8. **Departmental Update** Buchholz stated that the grants for 2026 were submitted for HHW in the amount of \$22,000; Agriculture Hazardous Waste in the amount of \$10,000 and Unused Prescription Drug in the amount of \$5,000. We should be notified of the grant award in early August 2025. April 4 & 5 Clean Sweep and May 10 Electronic & Appliance Recycling Event were held. Phone calls have picked up with spring cleaning questions and how to dispose of various items. Cylinders continue to be a popular question for disposal options and unfortunately there are really no options for disposal. Buchholz is working with Parks, Land Conservation, GIS and Zoning to have a combined information booth at the Jefferson County Fair. Buchholz has also been prepping for Saturday's upcoming event in Lake Mills.
- 9. **Discussion on Solid Waste Departmental 2025 Financial Report** A copy of the 2025 to date budget was distributed to the committee. Zangl stated that the budget looks good; he pointed out that the purchase care and services line item show the expenses from the Spring Clean Sweep \$57,876.17, down slightly from 2024. Prices are up though. Based on previous experience with Fall Clean Sweep, we should be able to come in under the budgeted amount.
- 10. Update from Waste Collection Partners No reports.
- 11. Discussion and Possible Action on Partnering with Dane County and Waukesha County to provide services to Jefferson County residents for disposal of Hazardous Waste items during non-event times Buchholz reviewed the options for partnership with both Waukesha County and Dane County for residents to have the option to dispose of household hazardous waste outside our Spring and Fall events. Details were also discussed at the committee's last meeting. Discussion occurred. Motion by Preuss, seconded by Herbst, for Jefferson County to contract with both Dane County Hazardous Waste Department and Waukesha County Hazardous Waste Department for a maximum of 20 residents in 2026 at \$15 each. Motion passed. Buchholz will work with both counties to establish the intergovernmental agreements/contracts.

12. Discussion and Recap of Events:

- a. April 4 & 5 Clean Sweep Event Buchholz handed out the summary sheet for the event. She stated that overall, the event went well. Traffic was backed up initially due to the one truck. That specifically was discussed with Veolia and all parties have agreed that if we had understood what the truck brought and what was involved, it would have been handled differently. Increased prices did not seem to be an issue with people.
- b. May 10 Electronics & Appliance Recycling Event (Fair Park) Buchholz handed out the summary sheets for the event. Buchholz stated that the contractor was not prepared for the size of event we had. They have assured her that they will be for this Saturday's event. We were backed up before the event began. All agreed that future events, traffic will be snaked around from the beginning to negate some of the traffic issues. Gate was closed early due to the large turnout.
- 13. Discussion on June 7 Electronics & Appliance Recycling Event (Lake Mills) This Saturday, June 7 is the Electronic & Appliance Recycling Event at the City of Lake Mills Light & Water Department. Discussion occurred regarding traffic patterns and the best way to line up traffic if there is a large turnout such as the May event had. Buchholz will contact Aztalan Engineering to ask permission to utilize their parking lot if necessary. Buchholz will also contact the Lake Mills Police Department to give them a heads up about possible traffic. Volunteers will meet at 7:30 a.m. to review the traffic pattern and anything else needed prior to the event on Saturday.
- 14. **Discussion and Possible Action on future Meeting Dates and Possible Agenda Items** Review of Lake Mills collection event and normal agenda items.
- 15. **Next Solid Waste Committee Meeting** Tuesday, August 5, 2025 at 8:30 a.m. Callan asked committee members to make sure to notify either her or the office if they will not be in attendance for the meeting.
- 16. Adjourn Meeting adjourned at 9:30 a.m. Motion by Preuss, seconded by Herbst.



Jefferson County FLEXIBLE PERIOD REPORT

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ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
	THE RESIDENCE TO SECURITY OF THE PARTY.			10 Non-2000			
12902 Solid Waste Program							
12902 411100 General Property Taxes 12902 421001 State Aid 12902 421001 12903 State Aid 12902 421001 12903 State Aid 12902 421001 12904 State Aid 12902 421001 12905 State Aid 12902 421003 State Aid GPR 12902 451009 Deer Track Park Charges 12902 458011 Public Solid Waste Char 12902 458011 12904 Public Solid Wast 12902 458011 12904 Public Solid Wast 12902 472007 Municipal Other Charges 12902 472007 12903 Municipal Other C 12902 472007 12904 Municipal Other C 12902 472007 12905 Municipal Other C 12902 472007 12905 Municipal Other C 12902 481001 Interest & Dividends 12902 485100 Donations - Unrestricte 12902 485014 Sale Recyling Material 12902 511210 Wages-Regular 12902 511210 Wages-Overtime 12902 511310 Wages-Sick Leave 12902 511310 Wages-Vacation Pay 12902 511330 Wages-Holiday Pay 12902 511330 Wages-Holiday Pay 12902 511340 Wages-Holiday Pay 12902 512141 Social Security 12902 512142 Retirement (Employer) 12902 512144 Health Insurance 12902 512151 HSA Contribution 12902 512151 HSA Contribution 12902 512153 HRA Contribution 12902 512153 HRA Contribution 12902 512153 HRA Contribution 12902 529299 Purchase Care & Service 12902 529299 Purchase Care & Service	0 0 0 0 -17,786 -4,780 -3,400 0 -100,000 -5,500 0 0 0 -20,000 0 0 0 0 0 0 0 0 0 39,910 355 0 0 225 0 0 225 0 0 17 0 0 0 17 0 0 0 0 17 0 0 0 17 0 0 0 0	.00 .00 .00 .00 .00 .00 .00 .00 .00 .00	.00 .00 .00 -17,786.00 -4,780.00 -3,400.00 -00 -100,000.00 -5,500.00 .00 .00 -20,000.00 -4,000.00 -4,000.00 -4,000.00 -4,000.00 39,910.19 355.32 .00 .00 225.00 .00 3,097.52 2,563.89 .00 .17.14 .00 .00 .00 .00 .00 .00 .00 .00 .00 .0	-1,014.46		.00 1,014.46 .00 -17,786.00 -4,780.00 -3,400.00 .00 -100,000.00 .00 .00 .00 .00 .00 .00 .00 .0	. 0% . 0% . 0% . 0% . 0% . 0% . 0% 47 . 1% . 0% . 0% . 0% . 0% . 0% . 0% . 0% . 0
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Jefferson County FLEXIBLE PERIOD REPORT

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1.990 529399 12905 Purchase Care & S	.00 .0% .00 .0% .00 .0% .00 .0% .00 .0% .35.41 135.4% 522.83 30.3% .00 .0% .00



Jefferson County FLEXIBLE PERIOD REPORT

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ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
12902 699999 Budgetary Fund Balance	0	.00	.00	.00		.00	. 0%
TOTAL General Fund	0	.00	.00	72,179.40		-125,634.44	.0%
TOTAL REVENUES TOTAL EXPENSES	-485,670 485,670	-11,739.96 11,739.96	-497,410.09 497,410.09	-14,140.46 86,319.86		-483,269.63 357,635.19	



Jefferson County FLEXIBLE PERIOD REPORT PAGE 4 glflxrpt

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
			(KINGSI KA)				
GRAND TOTAL	0	.00	.00	72,179.40		-125.634.44	.0%



Jefferson County FLEXIBLE PERIOD REPORT



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REPORT OPTIONS

Sequence 1 Sequence 2 Sequence 3 Sequence 4	Field # 1 9 0 0	Total Y N N N	Page Break Y N N N	From Yr/Per: 2025/ 1 To Yr/Per: 2025/12 Budget Year: 2025 Print totals only: N Format type: 2 Double space: N
Report title	e:			Suppress zero bal accts: N Amounts/totals exceed 999 million dollars: N
FLEXIBLE P	ERIOD REPOR	Γ		Roll projects to object: N
Includes ac Print Full (Print full (Sort by ful Print Reven Print reven Print reven	or Short de: GL account; l GL accoun ues-Version ue as credi	scription N t: N headings t: Y	: N	Print journal detail: N From Yr/Per: 2025/ 1 To Yr/Per: 2025/12 Include budget entries: Y Incl encumb/liq entries: N Sort by JE # or PO #: J Detail format option: 1 Multiyear view: D

Jefferson County



NEXT YEAR BUDGET HISTORICAL COMPARISON

PROJECTION: 2601	2026 BUDGET				2127141841504		FOR PE	RIOD 99
ACCOUNTS FOR:								
General Fund		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 3	PCT CHANGE
12902 Solid Waste 12902 411100	Program Gen Prop T	-520.92 -20,853.57 .00 .00 .00 .00 .00 .00 -108,215.64 -4,961.00 .00 .00 .00 .00 .00 .00 .00 .00 .00	919-68	1.039.92	.00	.00	00	. 0%
12902 421001 12902 421001 12902	St Aid St Aid	-20,853.57 .00	-25,200.63 .00	-21,758.90 .00	.00 -1,014.46 .00	.00	.00 -22,000.00 .00	.0%
12902 421001 12903 12902 421001 12904	St Aid St Aid	.00 .00	.00	.00 .00	.00	-17,786.00 -4,780.00	.00	.0%
12902 421001 12905 12902 421003	St Aid St Aid GPR	.00 .00	.00	-4,134.47 .00	.00	-3,400.00 .00	.00	.0%
12902 458011	Deer Track Pub SW Cg	-108,215.64 -4,961.00	-122,690.20 -6,731.50	.00 .00 .00 -4,134.47 .00 -115,105.54 -4,151.30	.00 -9,076.00	-100,000.00 -5,500.00	-100,000.00 -10.000.00	.0% 81.8%
12902 458011 12903 12902 458011 12904	Pub SW Cg Pub SW Cg	.00	.00	.00	.00	.00	.00 .00 -20,000.00	.0%
12902 472007 12902 472007 12903	Mun Othr Mun Othr	-20,000.00 .00	-20,100.00 .00	-20,000.00 .00	.00 .00	.00	.00	. 0% . 0%
12902 472007 12904 12902 472007 12905 12902 481001	Mun Othr Mun Othr	.00	.00	.00	.00	.00 .00	.00	.0%
12902 481001 12902 485100 12902 486014	Donat-Unr	-5,750.00	-3,550.00	-7,900.00	.00 .00 .00 .00 -4,050.00 .00 17,504.67	-4,000.00	-7,000.00	.0% 75.0%
12902 511210 12902 511220	Wage Reg	21,802.09 149.56	22,497.51 462.48	-7,900.00 .00 31,160.10 .00 .00 .00 .00 .87.50 .00 .00 .00 .00 .00 .00 .00 .00 .00	17,504.67	.00 .00 .00 -4,000.00 .00 39,910.19 355.32 .00 .00 .225.00 .00 .00 .00 3,097.52 2,563.89 .00 17.14 .00 .00 .00	.00 .00 .7,000.00 41,804.13 13.72 .00 .00 .225.00 .00 .00 .00 .00 .00 .00 .00	.0% 4.7% -96.1%
12902 511310 12902 511320	Wage SL Wage Vac	.00	.00	.00	.00	.00	.00	-96.1% .0% .0%
12902 511330 12902 511340	Wage Long Wage Hol	.00	181.88 .00	187.50 .00	.00	225.00	225.00	.0%
12902 511350 12902 512141	Wage Mic SS	.00 1,650.21	.00 1,739.95	.00 2.399.00	.00 1.339.16	.00 3.097.52	.00 3.216.28	.0% 3.8%
12902 512142 12902 512144	Ret (Emlr) Health	1,353.80 2,989.54	1,479.01 3,615.22	1,955.69 .00	1,105.55	2,563.89	2,767.89	8.0%
12902 512145 12902 512150	Life FSA Contr _.	4.23	6.21 .00	14.60 .00	7.52 .00	17.14 .00	17.71 .00	3.3% .0%
12902 512151 12902 512152	HSA Contri Limted FSA	234.38 .00	.00	.00 .00	.00 .00	.00 .00	.00	. 0% . 0%
12902 512153 12902 512173 12902 529299	Dental	185.94	.00 207.11	.00 424.99	.00 312.14	.00 662.40	.00 662.40	. 0%
12902 529299 12902 12902 529299 12903	Purch Care Purch Care Purch Care	1,800.00	.00	5,202.09	.00	110,000.00	115,000.00	4.5% .0%
12902 529299 12904 12902 529299 12905	Purch Care Purch Care	.00	.00	7.389.00	.00 .00 .00	.00	.00	.0%
12902 531008 12902 531301	Haz Recylc Office Eq	.00	.00	.00 .00 .00	.00	.00 .00 .00 .00 .00	.00 3,000.00	.0% .0% .0%
12902 531303 12902 531311	Comp Eq Postage	185.94 71,331.05 1,800.00 .00 .00 .00 .00 .00 .00 .00 .00 .	.00 75.17 201.09 .00 .00	503.98 207.37	.00 .00 135.41	.00 .00 100.00	.00 3,000.00 .00 .00 200.00 700.00	.0% .0% 100.0%
12902 531312 12902 531312 12903	Office Sup Office Sup	80.01 .00	201.09	592.50	227.17	750.00	700.00	-6.7% .0%
12902 531312 12904 12902 531312 12905	Office Sup Office Sup	.00	.00	35.84 .00 .00 608.26	242.05 .00	.00 .00 .00 500.00	.00	.0%
12902 531313	Print & Dp	189.05	24.00	608.26	656.80	500.00	1,000.00	



NEXT YEAR BUDGET HISTORICAL COMPARISON

PROJECTION: 2601	2026 BUDGET						FOR PE	RIOD 99
ACCOUNTS FOR:								
General Fund		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 3	PCT CHANGE
12902 531313 12903 12902 531313 12904 12902 531313 12905 12902 531314 12902 12902 531324 12902 531324 12902 531326 12902 531326 12902 12902 531326 12902 12902 531326 12903 12902 531326 12905 12902 531326 12905 12902 531336 12905 12902 532335 12902 532335 12902 532335 12902 532335 12902 532336 12902 532336 12902 532339 12902 532339 12902 532339 12902 532339 12902 532339 12902 532336 12902 532339 12902 532339 12902 532339 12902 532339 12902 532336 12902 532339 12902 532336 12902 532339 12902 532336 12902 53236 12902 532336 12902 53236 12902 53236 12902 53236 12902 53236 12	Print & Dp Small Item Subscript Memb Dues Advertise	.00 .00 .00 .00 .00 .00 .00 .00 .00 .00	.00 .00 .00 .00 .00 .00 .00 .00 .00 .00	.00 .00 .00 .00 .00 .00 .00 .00 .87.96 245.00 .768.06 .00 .616.89 .564.99 .00 .207.98 .460.00 .00 .42.64 .98.00 .00 .18.00 .258.42 .169.88 .00 .00 .1,354.08 .453.19 .291.20 .00 .00 .00	.00 .00 .00 .00 .00 .00 .00 .00 .255.00 .399.78 .00 .00 .00 .00 .00 .00 .00 .00 .00 .0	.00 .00 .00 .00 .00 .00 .00 .00 .00 .00	.00 .00 .00 .00 .00 .00 .00 .00 .00 .00	.0% .0% .0% .0% .0% .0% .0% .0% .0% .0%
	TOTAL REVENUE	-160,301.13 104,766.34	-177,352.65 135,388.04	-172,010.29 166,390.54	-14,140.46 139,209.38	-497,410.09 497,410.09	-489,672.72 489,672.72	.0%
	GRAND TOTAL	-55,534.79	-41,964.61	-5,619.75	125,068.92	.00	.00	.0%

^{**} END OF REPORT - Generated by Matt Zangl **